

April 8, 2020

## Notice about AY2020 First-semester Classes

Message from Professor Keishi Tadatomo, Head of the Academic Office

Dear students:

At the beginning of the new semester, you would have been on campus, full of motivation for your new academic year. However, I understand that your student life has been under the serious impact of the spread of the novel coronavirus disease (COVID-19).

I also suppose that just-admitted first-year students in particular may feel anxious about their campus lives in the new semester.

On the University's website and other media, we announced that we would postpone beginning to offer classes in classrooms until Tuesday, April 21, instead of Tuesday, April 7, the initially scheduled date.

However, in full consideration of the growing COVID-19 pandemic, we have determined that it is difficult for us to offer face-to-face classes in classrooms from Tuesday, April 21, and have thus decided to offer all classes online during this semester.

Since Tuesday, April 7, class assignments and other information have begun to be given successively via manaba.

In addition, we are preparing online classes in various forms, and will offer them throughout the university from Monday, May 11.

Informative notes are available below on how to prepare for the courses you have registered for. Thoroughly check the notes, do assignments given via manaba, and attend online classes.

If you need learning support in attending online classes, contact the office of your faculty. With the highest priority placed on the safety of students, the University will provide you with full support in order to maintain learning opportunities available to you.

Despite anxiety at the unusual beginning of the new semester, we hope to overcome this difficult situation together with you, looking forward to seeing you on campus.

#### Notes

##### 1. Before attending online classes

During the period from Tuesday, April 7 to Monday, May 11, assignments for the courses you have registered for will be given via manaba, and the classes will be shifted to online classes.

Online classes will be offered in different forms. You will be informed via manaba of the class form of each course you have registered for. Be sure to check the latest information.

However, in some courses, preparations for online classes may need some time, so be sure to check manaba as needed.

##### 2. Student support concerning online classes

To prepare to attend online classes, access the University's portal site > [Information Environment] menu > [Gateway to Information about Online Classes], a website that provides a comprehensive collection of information sources helpful for online classes.

##### 3. Information environment required to attend online classes

To attend online classes, each student has to prepare the necessary information environment.

However, if you do not have an information device or an Internet connection at home, you can use the information environment on campus (including the information labs and campus Wi-Fi connection).

While the University implements measures to prevent COVID-19 infections on campus, including ventilating rooms and arranging seats at appropriate intervals, if you plan to enter the campus, be sure to prevent yourself from becoming infected by wearing a mask, washing your hands frequently, and other means.

#### 4. Contact made by the University

From now on, the University will make contact with you on its portal site, so be sure to check the portal site as often as possible.

For inquiries on course registration, consult the office of your faculty. For inquiries on online classes, consult the ICT Management and Support Center.

Faculty office	Phone	Email
Faculty of Letters Office (Omiya) 075-343-3317	(Fukakusa) 075-645-7893	let@ad.ryukoku.ac.jp
Faculty of Economics Office	075-645-7894	keizai@ad.ryukoku.ac.jp
Faculty of Business Administration Office	075-645-7895	biz@ad.ryukoku.ac.jp
Faculty of Law Office	075-645-7896	webmaster@law.ryukoku.ac.jp
Faculty of Policy Science Office	075-645-2285	seisaku@ad.ryukoku.ac.jp
Faculty of International Studies Office	075-645-5645	world@ad.ryukoku.ac.jp
Junior College Office	075-645-7897	tandai@ad.ryukoku.ac.jp
Faculty of Science and Technology Office	077-543-7730	rikou@ad.ryukoku.ac.jp
Faculty of Sociology Office	077-543-7760	shakai@ad.ryukoku.ac.jp
Faculty of Agriculture Office	077-599-5601	agr@ad.ryukoku.ac.jp
Academic Office (liberal arts education, interfaculty courses, teacher training courses, etc.)		
075-645-7891      kyogaku@ad.ryukoku.ac.jp		
Academic Office, Seta Campus (liberal arts education, teacher training courses, etc.)		
077-543-7739      seta-kyogakubu@ad.ryukoku.ac.jp		
ICT Management and Support Center      (Fukakusa) 075-645-2108		
(Seta) 077-544-7286		
(Fukakusa) fmedia@ebisu.fks.ryukoku.ac.jp		
(Seta) smedia@ebisu.fks.ryukoku.ac.jp		